



SkillsAlberta.com

2024 TEAM ALBERTA

Information Package

**2024 Skills Canada
National Competition**

May 29—June 1, 2024

YOU DID IT!

Congratulations on your outstanding effort at the 2024 Provincial Skills Canada Competition and making it onto Team Alberta! You are about to become part of an amazing Skills community that is supportive, offers a lot of unique opportunities to grow throughout your career, and helps you make your mark on the world.

Skills Canada Alberta is part of an international movement and national association to host the skills competitions which measures excellence, celebrates champions, and encourages thousands of students to turn their passions into a profession. We want to build opportunities for you, elevate your career, and have some fun!

The Skills Canada Alberta team is looking forward to seeing you at the 2024 Skills Canada National Competition (SCNC)!

FIRST STEPS ON TEAM ALBERTA

Please follow the below instructions to secure your Team Alberta spot to attend the Skills Canada National Competition (SCNC):

- ◆ **Step One:** Confirm that you will accept your spot on Team Alberta by filling out the [Team AB Registration Form](#). It is important that registration forms are filled out immediately upon receiving your place on Team Alberta. All registration and documents are due by Sunday, May 12 at 11:59 PM. **Failure to complete these forms correctly and on time could result in losing your spot on Team Alberta.**
- ◆ **Step Two:** Visit the [SCNC website](#) to view your contest description, project documents and schedule, and sign up for updates.
- ◆ **Step Three:** Visit the [SCA Team Alberta webpage](#) for all important competition information and links.
- ◆ **Step Four:** Download [Slack](#) to your phone and connect to the Team AB conversation.

It is your responsibility to stay up to date with all competition and trip information and requirements. SCA will provide you with all of the information you need through the Team AB package (this document), the Team AB Webpage, and Slack.

TEAM ALBERTA TRAVEL INFORMATION

Dates: Monday May 27– Saturday June 1, 2024

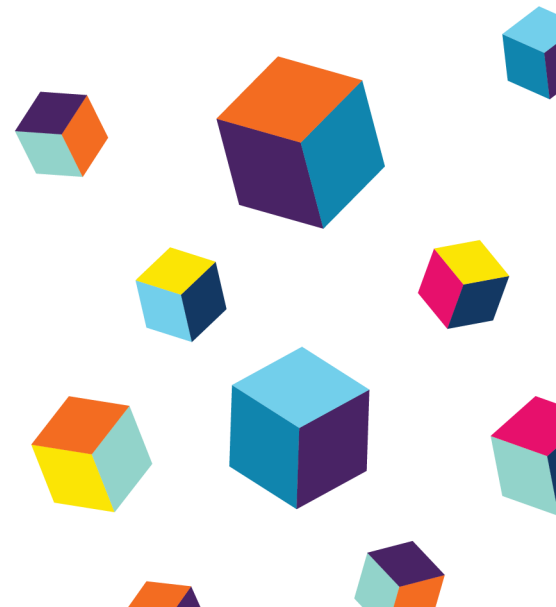
Competition Location: Quebec City, QC | ExpoCité

Hotel: Hôtel Le Concorde Quebec

****Competitors and chaperones will be sharing rooms***

The Team Alberta package includes:

- ◆ Air and ground transportation
- ◆ 5 nights accommodation
- ◆ Most meals—please refer to the schedule
- ◆ Team Alberta uniform
- ◆ SCNC Registration Package: Lunch, Opening & Closing Ceremonies, Competitor Package
- ◆ Team Alberta activities



TEAM ALBERTA TRAVEL INFORMATION

PAYMENT INFORMATION



Skills Canada Alberta is responsible for booking ALL travel and accommodations for secondary competitors, secondary chaperones, and post-secondary competitors. Competitor packages are **\$1475** and chaperone packages are **\$2050**. Competitors and chaperones must confirm with their school how fees will be covered.

TEAM ALBERTA UNIFORM

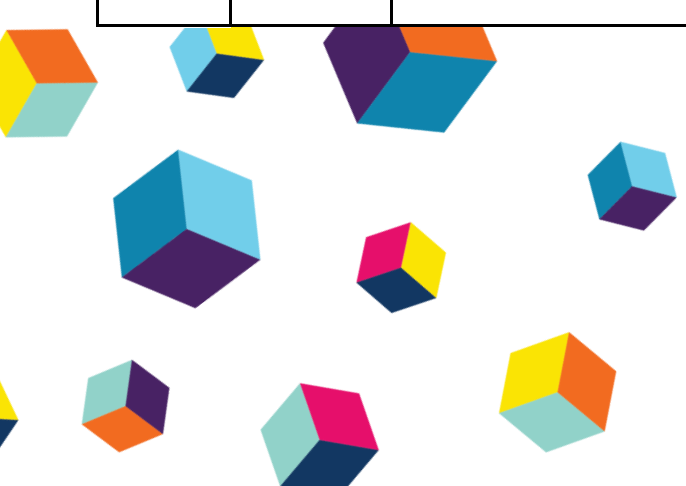
Each competitor will receive a black Team Alberta shirt and jacket. You must wear an item of the team uniform on competition day(s) at the SCNC. Black pants/skirt and black shoes must be worn with the Team Alberta jacket at the opening and closing ceremonies.

FLIGHTS

Competitors will depart either from Edmonton or Calgary based on availability. Skills Alberta staff members will greet you at the airport and assist you with the check-in process. Please confirm your flight times with the airline prior to departure to ensure there haven't been any changes.

Calgary		
Departure: Be at the airport by 10:00 AM		
	Air Canada #AC324	Monday May 27, 2024
	Departure	12:30 PM—Calgary (YYC)
	Layover #AC1978	6:37 PM—Arrive in Montreal (YUL) 9:55 PM—Depart Montreal
	Arrival	10:50 PM—Quebec City (YQB)
Return		
	Air Canada #AC327	Saturday June 1, 2024
	Departure	7:30 PM—Montreal (YUL)
	Arrival	10:14 PM—Calgary (YYC)

Edmonton		
Departure: Be at the airport by 9:30 AM		
	Air Canada #AC166	Monday May 27, 2024
	Departure	12:00 PM - Edmonton (Yeg)
	Layover #AC1960	5:45 PM—Arrive in Toronto (YYZ) 10:00 PM—Depart Toronto
	Arrival	11:28 PM—Quebec City (YQB)
Return		
	Air Canada #AC1957	Saturday June 1, 2024
	Departure	4:05 PM—Quebec City (YQB)
	Layover #AC175	5:43 PM—Arrive in Toronto (YYZ) 7:40 PM—Depart Toronto
	Arrival	9:53 PM—Edmonton (YEG)



TEAM ALBERTA TRAVEL INFORMATION

LUGGAGE

One 50lbs bag with a maximum linear dimension of 62 in (158 cm) is included with your flight but you are responsible for all additional baggage fees including overweight charges. Oversized* luggage must be under 70lbs per item and measure 63 to 115 in (160 to 292 cm). All lithium batteries must be carried onto the plane – this includes computer batteries (check desktop for watch batteries), power tool batteries, etc. For more details, visit [Air Canada's website](#).

Please Note: If your toolbox or luggage is oversized it will need to be shipped via air cargo at your expense. Requirements for Air Cargo may need to be made in advance. Ensure your review air cargo requirements here: [Shipping via air cargo](#)

SCNC COMPETITION INFORMATION

COMPETITION DOCUMENTS

Team Alberta competitors are required to review the contest description, project, and supplementary information available on the [SCNC website](#). Information regarding your competition can be found online. Please thoroughly review all documents to ensure that you understand and are prepared for the tasks you will be required to do. Competitors are responsible for ensuring they have all the required tools and equipment, safety supplies, and technology noted in the contest description. It is the responsibility of the Team Alberta competitor to ensure they are working off the **most current documents** for their specific event.

TOOLBOX DROP OFF AND PICK UP

Toolbox drop off will take place on Tuesday, May 27, prior to the team dinner and activity at the Sugar Shack. We will leave the hotel at 3:30 PM to bus to the competition site, where competitors will be responsible for unloading their toolboxes. All toolboxes must be labelled and checked-in, and will be brought to the skill area by SCNC staff. Toolboxes must be securely labeled with [SCC Competitor Toolbox Label](#) prior to venue drop off.

Once you have checked-in your toolbox, you will not be permitted to remove them until the competition has finished. Competitors are responsible for removing their toolbox/equipment from their skill area and transporting it back to the hotel at the end of the competition on May 31, 2024.

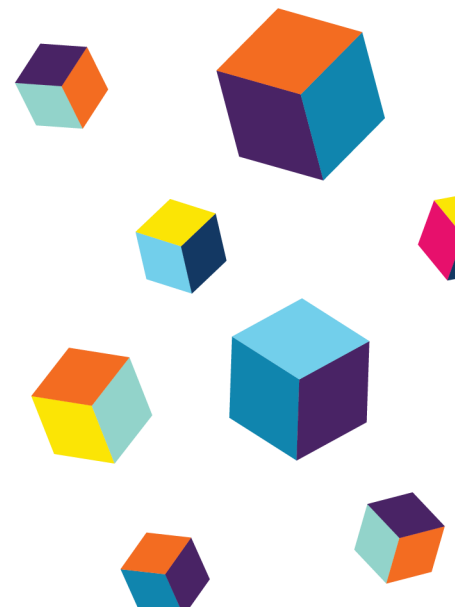
COMPETITOR ORIENTATION

SCNC competitor orientation will take place on Wednesday May 29 from 4:30 –5:45 PM in respective skills areas. Orientations are mandatory for all competitors. The meeting is designed to prepare competitors for their contests. The National Technical Committee will provide instructions in the official language of the competitor's choice.

This review will include:

- Confirming attendance and competitor information, and allocate station numbers
- Rules of the event, schedule, evaluation criteria, grievance process, safety procedures
- Verify tool list and material that competitors must supply
- An opportunity for competitors to ask questions about tools, equipment and materials

The National Technical Committee allows the presence of advisors (delegates) and interpreters during this meeting.



TEAM ALBERTA SCHEDULE

Monday May 27, 2024		
Time	Activity	Location
	Check in at Airport	
9:30 AM	Check-in at Edmonton International Airport	Edmonton, AB
10:00 AM	Check-in at Calgary International Airport	Calgary, AB
	Arrive in Quebec City	
10:50 PM	Calgary flight arrives in Quebec City	Quebec City, QC
11:28 PM	Edmonton flight arrives in Quebec City	
	Hôtel Le Concorde Québec	
Late Evening	SCA to hand out room keys	Hôtel Le Concorde Québec
Tuesday May 28, 2024		
Time	Activity	Location
Morning/Afternoon	Free Time	Check out the Travel Guide!
2:00-2:30 PM	Chaperones Meet in Hotel Lobby for Team AB Clothing Distribution	Hôtel Le Concorde Québec
3:15 PM	Meet in Hotel Lobby for Departure	Hôtel Le Concorde Québec
3:30 PM	Drive to Venue for Registration & Tool Box Drop Off	Bus -Centre de Foires
4:30 PM	Drive to Sugar Shack for Team Activity	On Bus
5:00-8:0 PM	Team AB Orientation & Team Activity Tour, traditional Québécois dinner, and activities including live music and maple taffy making with snow.	Sugar Shack
8:30 PM	Return to hotel - Free Time	Hôtel Le Concorde Québec
Wednesday May 29, 2024		
Time	Activity	Location
Morning/Afternoon	Free Time	Check out the Travel Guide!
3:15 PM	Meet in Hotel Lobby for Departure - WEAR UNIFORM (SCC Bus)	Hôtel Le Concorde Québec
3:30 PM	Depart for venue—Mandatory departure for competitors (SCC Bus)	Hôtel Le Concorde Québec
4:30—5:45 PM	Competitor Orientation	Centre de Foires
6:00—7:00 PM	Welcome Reception	Pavillion de la Jeunesse
7:15—8:45 PM	Opening Ceremonies	Pavillion de la Jeunesse
8:45 PM	Return to hotel (SCC Bus)	Hôtel Le Concorde Québec
Thursday May 30, 2024		
Time	Activity	Location
6:00 - 9:00 AM	Breakfast Box Available in Lobby upon Departure	Hôtel Le Concorde Québec
7:00 AM—5:00 PM	Competition day 1 Check your contest description for individual start and finish times Check Bus/Shuttle Schedule posted at hotel	Centre de Foires
11:00 AM—2:00 PM	Lunch (provided)	Centre de Foires
5:00 PM	Free evening	
Friday May 31, 2024		
Time	Activity	Location
6:00 - 9:00 AM	Breakfast Box Available in Lobby upon Departure	Hôtel Le Concorde Québec
7:00 AM—5:00 PM	Competition day 2 Check your contest description for individual start and finish times Check Bus/Shuttle Schedule posted at hotel	Centre de Foires
11:00 AM—2:00 PM	Lunch (provided)	Centre de Foires
5:00 PM	Free evening	

TEAM ALBERTA SCHEDULE

Saturday June 1, 2024		
Time	Activity	Location
9:15AM	CHECKED OUT - Ready to leave, waiting in lobby	Hôtel Le Concorde Québec
9:30 AM	Check out and depart for Closing Ceremonies	Hôtel Le Concorde Québec
10:00 AM	Team AB Photo & Team Spirit Award	Pavillion de la Jeunesse
11:00—1:00 PM	Closing Ceremonies	Pavillion de la Jeunesse
1:00 PM	Lunch Distribution	Pavillion de la Jeunesse
1:30 PM	Edmonton group departs for airport	Pavillion de la Jeunesse
2:00 PM	Calgary group bus departs for Montreal	Pavillion de la Jeunesse
4:05 PM	Edmonton group departs	Quebec City airport
7:30 PM	Calgary group departs	Montreal airport
9:53 PM	Arrive in Edmonton	Edmonton, AB
10:14 PM	Arrive in Calgary	Calgary, AB

CONTACT SKILLS ALBERTA

For any questions regarding Team Alberta registration and travel please contact Whitney Koop.

Email: whitneyk@skillsalberta.com | Phone: (780) 446-6953

WHO ARE WE? TEAM AB!

You are the future of Alberta's Trades and Technology industry and we are so proud to have the best representing Alberta at the Skills Canada National Competition.

QR CODES



TEAM AB REGISTRATION



TEAM AB INFORMATION



SCNC COMPETION DOCUMENTS

