



Do you want to travel and explore what the Province of Alberta has to offer? Are you someone who is interested in the future of work? Do you often find yourself excited about all the career paths that are available to students today? Have you ever thought of yourself as an inspirational leader to youth? If so, we want you to join our incredibly fun and talented team!

We are looking for someone who is energetic, innovative and an engaging communicator who can help Alberta's youth discover and learn about the career pathways available to them in the trades and technologies.

Skills Canada Alberta (SCA) is a not-for-profit organization that showcases trade and technology careers as first choice career paths to Alberta's youth. Through our diverse programs and competitions, our participants are inspired to develop their interests and talents, and motivated to pursue meaningful careers in today's most in-demand professions.

EDUCATION FACILITATOR -Skills in the Classroom Presenter – Southern Alberta

Position Term: *This position is based on the school calendar year and includes a term of September, 2024 to May, 2025 (Approx. 40 weeks) with a flexible work week of approximately 3 days (22.5hrs/week) during the above listed months.*

Home Base Location: *Southern Alberta as your region will include travel around the areas of Red Deer, Calgary, Medicine Hat and Lethbridge. Some overnight stays will be required.*

Position Start Date (date to be finalized once suitable candidate is selected): *September, 2024*

Position End Date (date to be finalized once suitable candidate is selected): *May, 2025*

Skills Canada Alberta offers a competitive compensation and benefits package, tremendous flexibility, and a fun and vibrant work environment. A company vehicle is offered with the role and all travel expenses are covered by the employer. **IF YOU ARE INTERESTED IN APPLYING, PLEASE SUBMIT A VIDEO INTRO THAT IS UNDER 2 MINUTES LONG WITH A COPY OF YOUR RESUME. APPLICANTS MISSING THIS ELEMENT WILL BE EXCLUDED.** We thank all applicants for their interest; however, only those selected for an interview will be contacted. Contacted applicants will be required to prepare and present a short presentation. This posting will remain open until a suitable candidate is found. Please submit your resume to: ashleyc@skillsalberta.com

Preferred Qualifications:

- A continuous interest in lifelong learning.
- An active and collaborative team player.
- Energetic, enthusiastic, creative, and confident presentation skills for YOUTH (junior, senior and post-secondary).
- Ability and flexibility to travel around Southern Alberta delivering school presentations, attending conferences and other industry events up to 4-5 days/week, with overnight stays.
- Class 5 driver's license with a clean abstract (company vehicle will be provided).
- Related degree or diploma, such as education, business, marketing or recreation.
- Proficiency working with Microsoft Office and designing presentations utilizing Prezi.
- Ability to present remotely and in-person (tech provided).
- Strong interpersonal and organizational skills.
- Ability to work independently.
- Willingness to be hands-on and complete physical tasks.
- A background in the trades or a technical background is considered an asset.



Summary of Key Responsibilities:

- Support the development of a creative presentation for students throughout Alberta that profiles trade and technology career options, as well as SCA programs and events.
- Solicit and manage presentation requests and conduct presentations across Alberta on behalf of SCA.
- Gather, create and post social media content to support the education program.
- Identify and attend key profile opportunities at secondary and post-secondary education events, teachers' conventions, tradeshow and industry events, Regional Skills Canada Competitions and career fairs.
- Support the SCA team in hosting diverse events, conferences and competitions.
- Identify and develop new opportunities to expand SCA's educational programs.