



Contest Description

Edmonton Expo Centre, Edmonton

May 7 & 8, 2025

EVENT: Job Skill Demonstration	LEVEL: Secondary (High School)
SKILL #: 84	LOCATION: Hall B Edmonton Expo Centre, Edmonton
DURATION: ONE DAY COMPETITION Competition day and time will be assigned in advance. 8:15-9:00 AM Mandatory Orientation the morning of the competitor's assigned job skill demonstration day. 50 minutes per presentation (includes setup and take down time)	REGIONALIZED: no

Please Note: This document is subject to change as competition information is updated. Competitors are responsible for staying up to date with the most recent information. Check the footer for last updated date. Changes will be highlighted in yellow.

CONTEST INTRODUCTION

Skills for Success

Skills Canada Alberta is working to bring awareness to the importance of Skills for Success that are crucial for success in the workforce. Part of this initiative requires the integration and identification of Skills for Success in contest descriptions, projects, and project documents. Given this knowledge, competitors will become aware of both areas of strength and areas for development of their own Skills for Success.

The following 9 skills have been identified and validated as key Skills for Success for the workplace:

¹ Numeracy, ² Communication, ³ Collaboration, ⁴ Reading, ⁵ Writing, ⁶ Creativity and Innovation, ⁷ Digital, ⁸ Adaptability, ⁹ Problem Solving

These Skills for Success have also been identified within the Contest Description.



For further information on these important Skills, please go to <https://www.skillscompetencescanada.com/en/program/skills-for-success/>.
 This short video describes how the former Essential Skills has evolved to the Skills for Success: <https://www.youtube.com/watch?v=GiBhZeZilwM>

Purpose of the Challenge

The purpose of the competition is to evaluate each competitor's ability to demonstrate and fully communicate the process of the job skill. The skill demonstrated must reflect a skill contest area that is a component of the Provincial Skills Competition. See the following table for examples of contest skill areas.

2D Character Computer Animation	Electronics	Photography
3D Character Computer Animation	Fashion Technology	Plumbing
Aesthetics	Graphic Design	Precision Machining
Aerospace Technology	Hairstyling	Public Speaking
Architectural Technology & Design	Heavy Equipment Service	Refrigeration and Air Conditioning
Auto Technology	Industrial Mechanic / Millwright	Robotics
Autobody Repair	Industrial Control	Sheet Metal Work
Baking	IT – Network Systems Administration	Sprinkler & Fire Protection Installation
Bricklaying	IT – Office Software Applications	Steamfitter / Pipefitter
Cabinetmaking	Job Search	Video Production
Carpentry	Joinery	Web Design & Development
Car Painting	Landscape Gardening	Welding
CNC Machining	Mechanical CADD	Workplace Safety
Culinary Arts	Mechanical Insulation	
Electrical Installations	Mechatronics	

DURATION OF THE CONTEST

The Job Skills Demonstration competition takes place over both days of the Skills Alberta Competition. Each competitor has up to 50 minutes for this demonstration, which includes the time used to set up, demonstrate, and take down. Judges will ask questions following the demonstration, but the time used during questioning will not count as demonstration time. Visual aids such as props or one model may be used to demonstrate the topic.



Time Format

- **Setup** - Up to 10 minutes ^{1,8,9}
- **Demonstration** - At least 20 minutes, not more than 30 minutes ^{1,2,6,8,9}
- **Questions** – Time used will have no bearing on the demonstration time ^{2,8,9}
- **Take Down** - Up to 10 minutes ^{1,8,9}

A detailed schedule will be emailed to all teachers that will include the orientation time and presentation time for all competitors. A safety orientation will take place at the beginning of each competition day at the competition site. All competitors for that day are expected to attend their day's orientation, regardless of their specific competition time.

SKILLS AND KNOWLEDGE TO BE TESTED

Each competitor must prepare for the Job Skills Demonstration by:

1. Providing a detailed step-by-step health and safety plan with a clear description of the demonstration, along with the appropriate Safety Data Sheet(s) (SDS), if applicable. The Health and Safety Plan, including a detailed step by step description of the demonstration and the clear identification of the skill area being demonstrated, must be submitted by **Friday, April 25, 2025 by 4:00pm** via the form here: <https://skillsalberta.jotform.com/243338105692962> Any questions may be sent to **MikeS@skillsalberta.com**. ^{1,2,4,5,7}
2. It is expected that the competitor will address the health and safety aspects of their demonstration throughout the presentation to the judges. ^{2,8,9}
3. Preparing a 20- to 30-minute demonstration. ^{1,2,6,8,9}
4. Closely following the competition judging criteria provided in the Contest Description. ^{4,8,9}
5. Introducing the Skills for Success, identifying and elaborating on several of them throughout the demonstration. ^{2,4,5,8,9}
6. Discussing and elaborating on the sustainability aspects of their demonstration. ^{2,4,5,8,9}

Skills for Success: ¹Numeracy, ²Communication, ³Collaboration, ⁴Reading, ⁵Writing, ⁶Creativity and Innovation ⁷Digital, ⁸Adaptability, ⁹Problem Solving

SPECIFIC INFORMATION

- Competitors must prepare their own digital and non-digital visual aids (signs, charts, transparencies, slides and diagrams). ^{2,4,5,6,7,9}
- This contest is an individual demonstration; however, one assistant may be used to set-up and take-down, or to be a model during the demonstration. The model and assistant may be different individuals, but only one assistant may be in the contest area at any given time. ^{2,3}
- The demonstration must be at least 20 minutes in length and must not exceed 30 minutes. If the demonstration time reaches 31 minutes, the judging panel will stop the demonstration and proceed with the question portion of the competition. Competitors will NOT be permitted the use of mobile devices (ex. cell phones, smart watches etc.) for timing purposes. Competitors should provide their own dedicated timer if they wish. Any timer used must not have alarm features enabled. ^{1,8,9}
- Competitors must present/demonstrate, not read from a script. ^{2,6,8,9}



- The demonstration should be designed with sustainability in mind (5 R's – Reduce, Reuse, Recycle, Regenerate, and Reformat). ^{2,6,8,9}
- Competitors must demonstrate compliance with current occupational health and safety standards throughout their presentation time, including attire and appearance (i.e. hair). ^{4,8,9}
- There must be no coaching/assisting from teachers, instructors, mentors or audience members once the demonstration has begun. Any interference or assistance may result in disqualification of the competitor. ^{8,9}
- Competitors should assume that their demonstrations will be viewed by the public, other competitors, and may be photographed or videotaped. Competitors should be aware of, and prepared for, distractions in the competition area. ^{6,8,9}

Skills for Success: ¹Numeracy, ²Communication, ³Collaboration, ⁴Reading, ⁵Writing, ⁶Creativity and Innovation, ⁷Digital, ⁸Adaptability, ⁹Problem Solving

Tasks that May be Performed During the Contest

Some examples of job skills that may be demonstrated include (but are not limited to):

- Installing/repairing drywall
- Installing a lockset on a door
- Servicing small engines
- Installing a light and switch
- Soldering copper tubing
- Creating a visual element for a video production
- Hairstyling/manicure/esthetics procedure
- Baking/Cooking
- Constructing a webpage
- Laying a brick wall

EQUIPMENT AND MATERIALS

Students must supply all equipment needed for their demonstration. For example:

Data Projector (With HDMI Cables)	Utensils and Ingredients
Laptop With Appropriate Power, HDMI And Internet Cables	Tools and Materials
Remote Control	Water
Extension Cords (Long and Short)	Containers for Waste Created During the Demonstration

Competitors must wear apparel appropriate for the presentation. Please refer to the “Clothing Requirement” section of this document for more information.

Skills Alberta will provide the following at the competition site:

A space appropriate for conducting a demonstration	Two heavy duty tables approximately 0.75m by 1.5m	Plastic tarp (approx. 3m X 4m)
Two 110 volt (15 amp) electrical outlets	Large waste container for cleanup	Projection screen (approx. 3m X 4m)
Two power bars	A broom and dustpan	Portable microphone system with lapel mic
Two extension cords (min. 3m) / Tape for wiring	Internet accessibility that may be wired and/or wireless	A 48" TV or monitor with HDMI input and minimum 3m cable

OCCUPATIONAL HEALTH AND SAFETY PLAN

Competitors are responsible for ensuring that they are complying with Occupational Health and Safety requirements from the moment they begin to perform their demonstration. During orientation, competitors will participate in a mandatory safety orientation and will be expected to work and maintain a safe working area during the competition. Any Competitor breaking any health, safety, and environmental rules, may be disqualified.

The questions for the mandatory Health and Safety Plan can be found at the end of this Contest Description. Competitors must complete and submit their Health and Safety plan via the online form <https://skillsalberta.jotform.com/243338105692962>. Competitors will not be allowed to compete unless their Health and Safety Plan is submitted by the due date **Friday, April 25, 2025 by 4:00pm**, and the detailed step-by-step description of the demonstration has been reviewed and approved by the panel judging the competition. See <https://work.alberta.ca/occupational-health-safety/ohs-act-regulation-and-code.html> for safety requirements related to your demonstration. Assistants or models will not be able to enter the contest area without the proper Personal Protection Equipment (PPE). Please provide PPE for judges if necessary.

JUDGING CRITERIA

The following is the list of categories and skill criteria that will be judged. Each skill criterion will be rated out of three points:

- 0 = skill demonstrated less than 50% of the time
- 1 = skill emerging (shown 50-69% of the time)
- 2 = skill demonstrated with proficiency (shown 70-84% of the time)
- 3 = skill application reflects mastery (shown 85%-100% of the time)

TASKS	WEIGHT	/100
Orientation		2
Health and Safety Plan is submitted on time	1	
Health and Safety Plan is completed with thoroughness and detail	1	
Opening		10
Job skill to be demonstrated is identified	1	
Corresponding competition area is identified	1	
Connection with the corresponding competition area is discussed in the demonstration	2	
Identifies more than one of the Skills for Success to be used in the demonstration	2	
Explains all the Skills for Success to be used in the demonstration	2	
Outlines the process to be followed in the demonstration	2	
Demonstration and Explanation		41
Demonstration is within the 20–30-minute time limit	2	
Setup is within the required time limit	1	
Take down is within the required time limit	1	
Only one assistant/model is in the skill area at one time	1	
Initial steps lay the groundwork for the demonstration	2	
Subsequent steps expand upon initial steps by showing a logical progression	2	
Final steps lead to a logical conclusion	2	
Details in the explanation help to support each step	2	
Each step makes the process clearer	2	
Each step is thorough and detailed	2	
Each step is easy to follow and understand	2	
Demonstration incorporates a variety of mediums to support comprehension	2	
Demonstration of specialized knowledge and expertise as related to the job skill	2	
Demonstration space is organized	2	
Demonstration space is effectively used	2	
Materials and resources are used appropriately with respect to the job skill demonstrated	2	
Materials and resources are used sustainably	2	
Competitor discusses and elaborates on sustainability practices during demonstration	2	
Several Skills for Success are identified during the job skill demonstration	2	

Skills for Success are elaborated on during job skill demonstration	2	
Competitor clearly addresses safety standards during the demonstration in accordance with the submitted, approved Health and Safety Plan	2	
Competitor adheres to current occupational health and safety standards of the host province	2	
Presentation		35
The competitor uses trade appropriate, professional language in the demonstration	2	
The competitor explains any trade appropriate language used in the demonstration	2	
The explanation of trade appropriate language throughout the demonstration assists with viewer comprehension	2	
The competitor uses voice appropriately: Tempo	2	
The competitor uses intentional pauses to communicate effectively	1	
The competitor uses voice appropriately: Pitch	2	
The competitor uses intentional emphasis to convey meaning	1	
The competitor uses voice appropriately: Projection	2	
The competitor enunciates and articulates words appropriately	1	
The competitor conveys enthusiasm (actions/gestures/tone/vocal)	2	
The competitor stimulates curiosity of the job skill	2	
The competitor conveys confidence in the delivery of the job skill (verbal/non-verbal)	2	
The competitor conveys fluency throughout delivery of the job skill (smoothness/fluidity)	2	
The competitor establishes audience rapport through verbal elements	2	
The competitor establishes audience rapport through non-verbal elements	2	
The competitor does not read from a prepared script	2	
The competitor addresses general safety procedures throughout the demonstration	2	
The competitor addresses specific safety procedures used in the job skill demonstration	2	
The competitor implements safety procedures as outlined in the submitted, approved Health and Safety Plan	2	

Closing and Application		6
Presentation arrives at a logical conclusion; does not end abruptly	2	
Closing summarizes the presentation	2	
Closing explains practical uses of the job skill demonstrated	2	
Response to Questions		6
Question 1: Competitor answers the question providing depth and insight	2	
Question 2: Competitor answers the question providing depth and insight	2	
Question 3: This question will be directly linked to the competitor's submitted Health and Safety Plan. Competitor answers the question providing depth and insight	2	
Grand Total	100	100

TIE BREAKING

In the event of a tie in grand totals, the competitor with the highest combined score in the two skill categories of "Demonstration and Explanation" and "Presentation", will be declared the winner.

REALATED CAREER AND TECHNOLOGY STUDIES COURSES

This contest is applicable to many modules within the clusters of Career and Technology Studies. Modules for inclusion may include:

CTR 1010 Job Preparation
 CTR 2010 Job Maintenance
 HCS3010 Workplace Safety Practices
 HCS3000 Workplace Safety Systems
 HSS1090 Speaking & Presenting

Descriptions of all modules within Career and Technology Studies can be found at:

<http://www.education.gov.ab.ca/cts>

CLOTHING REQUIREMENT

It is important that competitors present a professional image and appearance. As noted earlier, appropriate work clothing must be worn to compete: all apparel must be neat and clean, free of rips and tears, and comply with proper PPE, safety, and professional standards of the skill category being demonstrated.

SAFETY

The health, safety, and welfare of all individuals involved with Skills Canada Alberta are of vital importance. Safety is a condition of participation with Skills Canada Alberta and shall not be sacrificed for the sake of expediency. At the discretion of the judges and technical committees, any competitor can



be denied the right to participate should they not have the required proper safety equipment and/or act in an unsafe manner that can cause harm to themselves or others.

ADDITIONAL INFORMATION

Skills Canada Alberta Regional and Provincial Rules and Regulations

[Regional and Provincial Rules and Regulations](#)

Project Change at the Competition

Where a Test Project has been circulated to competitors in advance, the PTC can change the project up to a maximum of 30% of the work content for the competition.

Competitor Registration

Registration for Provincial Skills Canada Competition (PSCC) will open online on January 15, 2025 @ 8:30 AM. Please refer to this competition's event page for additional registration and competition information: <https://skillsalberta.com/competition/>

Lunch

Lunch for accredited competitors will be provided by Skills Canada Alberta.

Parking & Venue Maps

Parking is FREE for all attendees.

Attendees **MUST** register for FREE parking by clicking the below link. Attendees can pre-register their vehicle at anytime prior to the PSCC, or register onsite at the PSCC.

<https://www.offstreet.io/location/81V8R1Z6>

<http://edmontonexpocentre.com/attend/parking/>

Opening Ceremonies / Competitor Registration

Opening Ceremonies for the PSCC will take place on Tuesday May 6, 2025, at 6:00 pm in Hall D of the Edmonton EXPO Centre. Admission is free, and everyone is welcome to attend. It is important to note that competitor registration will open immediately following the Opening Ceremonies.

Awards Ceremony

The Awards Ceremony will take place on Thursday May 8, 2025, at 6:30 pm in Hall D of the Edmonton EXPO Centre. Admission is free and everyone is welcome to attend. The Awards Ceremony will be shown live at <http://skillsalberta.com/>

Team Alberta Information

Team Alberta will be selected at the PSCC Awards Ceremony. Gold medalists will then be eligible to participate at the Skills Canada National Competition (SCNC) on May 28- May 31, 2025, in Regina, SK. It is recommended that competitors review the SCNC contest description to be familiar with the national contest description and project at

<https://www.skillscompetencescanada.com/en/calendars/category/skills-canada-national-competition/>



During the PSCC Awards Ceremony on Thursday May 8, 2025, gold medalists will be given their Team Alberta information package and will confirm their participation in the SCNC. Students must be present at the Awards Ceremony to claim their position on Team Alberta. If the Gold medalist is not able to attend SCNC, the next top-ranking individual will be asked to participate. If a student is not able to attend the Awards Ceremony, a letter confirming the student's interest in Team Alberta participation must be emailed to javierad@skillsalberta.com prior to the start of competition on May 7, 2025.

Coaches: Please prepare your students in advance to accept a position on Team Alberta and review how your school will support their participation. Please refer to this link for additional Team Alberta information: <https://skillsalberta.com/team-alberta/>

Questions?

Please contact Mike Sury MikeS@SkillsAlberta.com

COMMITTEE MEMBERS

Susan Gwin
Jeff Lerouge
Brenda Thain

Health and Safety Plan

Please Note : The questions contained in the Health and Safety Plan are listed below for reference only. Competitors **MUST** submit the completed Health and Safety Plan **ONLINE VIA THIS LINK:** <https://skillsalberta.jotform.com/243338105692962> by **Friday, April 25, 2025, 4:00 pm.**

Competitors must complete their Health and Safety Plan with a **detailed step-by-step plan** of the demonstration performed. Any necessary **Safety Data Sheet(s)** (SDS) must also be attached. The identification of the skills, and the relationship of the demonstration to the specific contest area, should be identified.

Name of Competitor _____ Email Address _____ Phone _____
 Name of Teacher/Mentor _____ Email Address _____ Phone _____
 School Name _____

Skill Contest Area (example Carpentry, Culinary Arts, etc.) _____

Skill Being Demonstrated (example installing a hinge) _____

1. Detailed step-by-step description of the demonstration.

FIRES

2. Will there be potential for Fires? ☐ N/A ☐ **Yes** ☐ No

If YES, please explain how a fire may occur in your demonstration.

3. Will there be ways to minimize the risk? ☐ N/A ☐ Yes ☐ No

If YES, please explain how you are minimizing the risk of a fire.

4. Will there be flammable substances used in your demonstration?

☐ N/A ☐ Yes ☐ No

If YES, please explain what these substances are.

5. Will flammable substances be adequately controlled?

☐ N/A ☐ Yes ☐ No

If YES, please explain how you plan to keep these substances controlled.

6. Are you planning to carry out “hot work”, i.e. welding, grinding etc. in your demonstration?

☐ N/A ☐ Yes ☐ No

If YES, please explain these processes and the health & safety considerations implemented.

SLIPS & TRIPS

7. Explain how your planned layout for the work area has reduced the potential for slips and trips.

8. Are there arrangements for cleaning up spillages?

☐ N/A ☐ Yes ☐ No

If YES, please explain the potential for spillages and the processes to be used for cleaning them up.

9. Explain how your chosen clothing and footwear are suitable to your demonstration.

PERSONAL PROTECTIVE EQUIPMENT (PPE)
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10. Will any activities being undertaken require competitors, judges and PTC members to wear any protective equipment? ☐ N/A ☐ Yes ☐ No

If YES, please explain the purpose/use of the PPE.

11. If YES above: Will there be an adequate supply of protective equipment available? ☐ N/A ☐ Yes ☐ No

If NO, please explain.

12. Explain how the personal protective equipment provided will be suitable for competitors, judges and PTC members. (i.e. describe the size, degree of protection, etc.)

MANUAL HANDLING

13. Will all manual handling tasks (examples: carrying, lifting, pushing, pulling, transporting) associated with the demonstration be adequately controlled and within the capabilities of the competitor?

☐ N/A ☐ Yes ☐ No ☐

If YES, please describe the manual task(s) and the respective considerations.

HAZARDOUS SUBSTANCES

14. Have all hazardous substances within the competition demonstration been identified?

☐ N/A ☐ Yes ☐ No ☐

15. All Safety Data Sheet(s) for the hazardous substances identified are attached?

☐ N/A ☐ Yes ☐ No ☐

16. Will suitable control measures be in place for the hazardous substances and proper handling of them?

☐ N/A ☐ Yes ☐ No ☐

If YES, please explain what control measures are planned to be used.

17. Will there be suitable storage and disposal arrangements for the hazardous substances?

☐ N/A ☐ Yes ☐ No ☐

If YES, please explain what arrangements have been made for the safe storing and disposing of each hazardous substance(s).

OTHER

Will your demonstration include the following:

18. Electrical equipment and/or power supply? ☐ N/A ☐ Yes ☐ No
19. Overhead hazards? ☐ N/A ☐ Yes ☐ No
20. Airborne contaminates? (i.e. dust, molds, vapours, fumes etc.) ☐ N/A ☐ Yes ☐ No

If you answered YES to any of the three items listed above, please explain what is planned to eliminate or mitigate the risk.

21. The COVID-19 guidelines will be subject to change based on the COVID-19 guidelines in place at the time of competition. How are you ensuring that you will be following the COVID-19 protocols in your presentation?

22. Do you anticipate informing the judges of any modifications that are needed in your submitted safety plan because of any changes in the COVID-19 guidelines and protocol that was not previously required?

☐ N/A ☐ Yes ☐ No

If yes, please explain what you anticipate may change within the current Covid-19 guidelines prior to your demonstration date.

23. Explain any other health and sanitation guidelines needed for your demonstration.